

## **Crook County Museum District Meeting Minutes**

**April 22, 2024, 5:30 pm**

**Hulett Museum**

### **CALL TO ORDER**

A regular meeting of the CCMD Board was held in Hulett, WY on April 22, 2024 at the Hulett Museum. Chairperson Andrea Wood called the meeting to order at 5:30 pm and the Pledge of Allegiance was recited.

### **ROLL CALL**

The meeting opened with the following board members present: Andrea Wood, Amy Goodson, Galen Moline, Neal Gray, and Amy Boswell. Vice Chairperson L. Marchant had an excused absence. Exec. Director, Alex Reynolds and Director, Korina Ike were present.

### **APPROVAL OF AGENDA**

G. Moline moved to approve the agenda. A. Goodson seconded, motion passed.

### **BOARD DISCUSSIONS**

There was nothing to report from the policies and procedures committee. They will meet after May 8 but before the next meeting and report back.

A. Reynolds presented the Executive Director's report. Board members discussed the three seats up for election: A. Boswell, G. Moline, and N. Gray. Members viewed the second page ad in "Wander Our Way" and were very pleased with it. Discussion was held on the website A. Goodson moved to purchase devilstowercountryhistory.com for \$50.00. A. Boswell seconded, motion carried. Members felt the website should include information on board members and staff, bylaws, policies and procedures as well as meeting minutes.

Members discussed banking issues. A. Goodson moved to reissue the credit card with Old Stoney name for Missy. N. Gray seconded, motion passed. A. Reynolds will also check on special district rules for travel expenses and report back.

K. Ike presented the Hulett Museum Director's report. The museum is hosting the Dino Dig this Friday from 9:00 am – 5:00 pm. Upcoming in May she will have the woman who was switched at birth in Gillette here to present. K. Ike also updated members on the 4 day conference she will be attending and presenting at in Worland for the CO/WY Association of Museums – on which she serves as Secretary. Members felt there should be a press release on this and congratulated Korina on her accomplishments.

Submitted by A. Boswell 4/24/2024

Members reviewed Old Stoney director's report. ABE Builders are 75% complete with the construction project. Members have discussed storage issues and will tour the building at the next meeting. Members felt the Policy & Procedures Committee should include a policy for CCMD artifacts. A. Goodson will follow up with the fire marshal over concerns.

Members reviewed the Texas Trail Museum Director's report. A. Goodson moved to approve the director's reports as presented. G. Moline seconded, motion passed.

Discussion on changing the fax line at Old Stoney to a main phone line and the rental printer. A. Reynolds will report back on both at the next meeting. Members discussed the snow removal and cleaning fees for Old Stoney. A. Goodson moved to stop hiring snow removal on the sidewalk for Old Stoney. N. Gray seconded, motion passed. Members will review the cleaning contract at the next meeting.

Discussion on the bill we received for the emergency repair on the thermostats for Old Stoney. A. Reynolds will follow up with the company.

A. Reynolds presented a worksheet to members showing the financials for the three accounts; General, Old Stoney, and Restoration from June 2020 – April 2024. Members discussed what goes into and comes out of each account. A. Goodson moved to approve the transfer of funds into the designated accounts based on the worksheet presented at today's meeting. G. Moline seconded, motion passed.

### **APPROVAL OF CONSENT AGENDA**

A. Goodson moved to approve the consent agenda items: prior meeting minutes, approval of bills, and treasurer's report. N. Gray seconded, motion passed.

### **EXECUTIVE SESSION**

No executive session needed.

### **ACTION ITEMS**

M. Gill will report on the Passport to History project at the next meeting.

A. Reynolds will get an estimate from Waves Web Design on Old Stoney's webpage.

### **TABLED BUSINESS**

A. Goodson moved to table job descriptions until the May meeting. N. Gray seconded, motion passed.

A. Goodson moved to adjourn the meeting. G. Moline seconded, all approved. Chairperson A. Wood adjourned the meeting at 7:17 pm.

